Item	Description	Does the District's website include this information?	Where is this information located on the District's website?
1. **Budget**	In the spirit of financial transparency, public agency websites should include the agency's current budget, along with budgets for previous years. Budgets exhibit the agency's "big picture" goals and priorities, as well as its financial performance.	✓	http://cmsdca.gov/index.php/who-we-are/departments/finance
2. **Open Meeting Laws**	Notices for public meetings should be posted in a highly visible location on the website's homepage. Additionally, upcoming agenda packets and past meeting agenda packets, minutes, and videos should be available.	✓	http://cmsdca.gov/index.php/who-we-are/departments/district-clerk/records & https://www.boarddocs.com/ca/cmsdca/Board.nsf/Public
3. **Elected Officials**	The names and contact information for all elected officials should be made available on the website, along with their voting records.	✓	Board names and contact information: http://cmsdca.gov/index.php/board-of-directors/board-of-directors & Voting records: https://www.boarddocs.com/ca/cmsdca/Board.nsf/Public
4. **Administrative Officials**	The names and contact information for all administrative officials should be made available on the website.	✓	http://cmsdca.gov/index.php/contact-us/cmsd-staff-roster
5. **Permits**	Sewer permitting requirements and applications should be available on the website. Additionally, constituents should have the ability to submit permit applications and track the process online.	½	Permit fee information & applications: http://cmsdca.gov/index.php/wastewater/permits-and-fees

6. **Audits**	Audit information should be available on the website, including audit results and schedules. Audits reveal how the agency is performing and increases accountability.	½	http://cmsdca.gov/index.php/who-we-are/departments/finance
7. **Contracts**	Bids and contracts for projects and purchases over $10,000 should be posted on the website to help constituents evaluate whether the agency has chosen the best solutions.	✓	Contracts and Agreements: http://cmsdca.gov/index.php/who-we-are/departments/district-clerk/records & Bids and Requests for Proposals: http://cmsdca.gov/index.php/wastewater/upcoming-projects
8. **Lobbying**	If the agency belongs to any government sector lobbying associations that it funds through association or membership dues, this information should be on the website.	✓	http://cmsdca.gov/index.php/who-we-are/transparency/associations
9. **Public Records**	The name and contact information for the staff member who is responsible for fulfilling pubic records requests should be included on the website.	✓	http://cmsdca.gov/index.php/who-we-are/departments/district-clerk/public-records-act-request
10. **Taxes**	The website should include all fees that the agency charges, along with all sources of revenue. Additionally, the website should include Statements of Economic Interest for all elected officials and designated employees.	✓	Rates & Revenues: http://cmsdca.gov/index.php/who-we-are/departments/finance & Statements of Economic Interest: http://cmsdca.gov/index.php/who-we-are/transparency/conflict-of-interest-code

Source: https://ballotpedia.org/Transparency_checklist