



# Wastewater Maintenance Worker II

Costa Mesa Sanitary District

- ★ **\$2,500 HIRING BONUS**
- ★ **RELOCATION PACKAGE UP TO \$1,000 (if located 100 miles away or more)**
- ★ **CWEA COLLECTION SYSTEM CERTIFICATE PAY OF 1.5% PER CERTIFICATE**



*"Keeping our water environment pollution free."*

# The Community

Located in the heart of Orange County, California, the Costa Mesa Sanitary District (CMSD) provides sewer and refuse collection services to residents and businesses in the City of Costa Mesa and a small portion of the City of Newport Beach. The “City of Arts” is home to South Coast Plaza (a world-class shopping center), Upper Newport Bay (one of the largest coastal wetlands), along with pristine beaches, the annual Orange County Fair (one of the largest fairs in the United States), hundreds of high-quality dining experiences and a renowned performing arts center; all making this community a premiere destination spot to live, play and visit.

Community assets also include Vanguard University, which was the first four-year college in Orange County and Orange Coast College, with around half of their on-campus students enrolled in one of their Career and Technical Education programs and an enrollment average of about 22,000 students per semester. Costa Mesa offers 29 parks, a municipal golf course, a private golf course, 14 public schools (including a number of California Distinguished Schools), and three libraries. A coastal community, residents and visitors enjoy an average day high temperature of 68 degrees.





# The District

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The Costa Mesa Sanitary District (CMSD) is a premier independent special district formed in 1944 under the Sanitary District Act of 1923. CMSD is recognized by the California Special Districts Association as a District of Distinction and is considered an industry leader in protecting the environment. In February 2011, the U.S. Green Building Council certified the District's new Corporate Yard a "Platinum" LEED building, the highest certification issued by USGBC. At that point, the District's Yard was only one of fourteen government buildings in the State of California to be Platinum LEED certified.

Serving a population of approximately 118,000, CMSD's boundaries encompass the city of Costa Mesa, small portions of Newport Beach and unincorporated Orange County. As a sanitary district, we are responsible for residential solid waste (trash) collection and its transmittal to recycling facilities for sorting, recycling, and disposal. Additionally, we maintain a wastewater (sewer) collection system that collects and transmits wastewater to Orange County Sanitation District facilities for treatment and disposal. These core responsibilities are accomplished through a combination of public and private services, which include an in-house administrative and wastewater maintenance staff and a privately contracted trash hauler, attorney, and treasurer.

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## Mission Statement

To protect public health and the environment for current and future generations

## Vision Statement

Leading a community that is free from solid waste and wastewater pollution

## Our Just Cause

Keeping our water environment pollution free

## Our Core Values

- **Balance:** *We value a healthy work and life balance.*
- **Dedication:** *We provide services in a manner that is competent, courteous and responsive.*
- **Fiduciary Responsibility:** *We provide the highest quality of service at fair, equitable and competitive rates.*
- **Integrity:** *We act ethically and honestly.*
- **Professional Development:** *We are continuously learning best practices and implementing advanced technology.*
- **Respect:** *We treat customers, employees and the general public with mutual respect, sensitivity and empathy.*
- **Teamwork:** *We support, trust, value and empower our colleagues.*
- **Transparency:** *We believe in an open government where information and documents are easily accessible to the public.*



# *The Position*

The Wastewater Maintenance Worker II is the full journey-level class in the maintenance worker series that performs the full range of duties required to ensure that District infrastructure, systems, and facilities to which assigned, are maintained in a safe and effective working condition and provide the highest level of safety for public use. Responsibilities include inspecting and attending to assigned areas in a timely manner, and performing a wide variety of tasks in the maintenance and repair of main sewer lines, laterals, pumping stations and mobile equipment.

Positions at this level are distinguished from the I level by the performance of the full range of duties as assigned, working independently and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. Assignments may vary with the skill and training of the incumbent; however, all employees are cross-trained in all assignments and the use of all equipment. This class is distinguished from the Wastewater Maintenance Worker III in that the latter is responsible for technical and functional supervision of lower-level maintenance staff and is capable of performing the most complex duties assigned to the division.





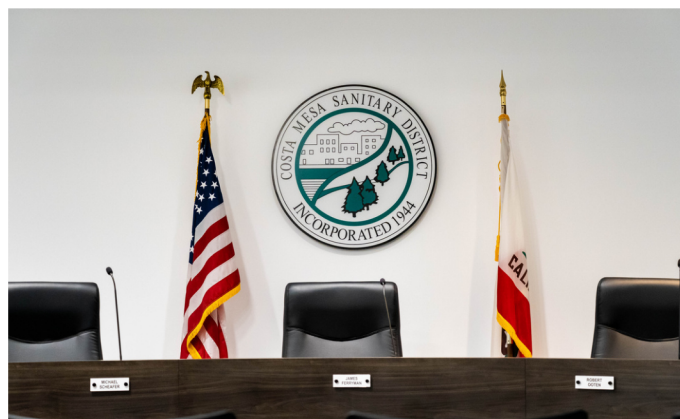
# Qualifications

## Knowledge of:

- Principles, practices, tools, equipment and supplies required to maintain and repair a wastewater collection system, including underground sewer lines and laterals and pumping stations.
- Principles and practices of mobile equipment servicing and repair.
- Traffic control procedures and traffic sign regulations.
- The operation and minor maintenance of a variety of hand and power tools, vehicles, and light to heavy power equipment.
- Operational characteristics of specialized construction maintenance and repair equipment.
- Occupational hazards and safety equipment and practices related to the work, including the handling of hazardous chemicals.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Safety practices related to the work, including confined space entry.
- Basic computer applications related to the work.
- Basic mathematics.
- Safe driving rules and practices.
- English usage, spelling, vocabulary, grammar, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.

## Ability to:

- Perform skilled work related to the installation, inspection, maintenance and repair of underground sewer lines and laterals, and pumping stations.
- Perform servicing and minor maintenance on a variety of stationary and mobile equipment.
- Safely use hand and power tools related to the work and drive and operate trucks and hydrovactor equipment.
- Perform assigned maintenance and repair duties with accuracy, speed, and minimal supervision.
- Operate specialized construction maintenance and repair equipment.
- Interpret and apply the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions.
- Set up and operate traffic area construction zones, including cones, barricades, and flagging.
- Read, interpret, and apply technical information from manuals, drawings, specifications, layouts, blueprints, and schematics.
- Follow District policies and procedures related to assigned duties.
- Make accurate mathematical calculations.
- Respond effectively to emergency situations and troubleshooting such situations.
- Maintain accurate logs, records, and basic written records of work performed.
- Organize own work, set priorities, and meet critical time deadlines.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.



# Qualifications (continued)

## **Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to the completion of the twelfth (12th) grade and two (2) years of experience in wastewater or storm sewer line cleaning and maintenance or in underground pipeline construction. College-level coursework is preferred.

## **Licenses and Certifications:**

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment, and satisfactory driving record.
- Valid class B driver's license with the appropriate endorsements, and satisfactory driving record.
- Possess and maintain a valid Grade I Wastewater Collection System Operator Certificate issued by the California Water Environment Association (CWEA).





# Compensation & Benefits

The compensation for the Wastewater Maintenance Worker II is \$63,857.54 - \$86,207.68 annually. A \$2,500 hiring bonus will be provided after six (6) consecutive months of employment; and a relocation package of up to \$1,000 may be provided for a candidate located 100 miles away or more. In addition, the District offers a generous benefits package that includes, but is not limited to:

**RETIREMENT BENEFIT** California Public Employees Retirement System (CalPERS). The monthly retirement allowance is determined by age at retirement, years of service credit and final compensation. Employees with previous public pension service that meet eligibility criteria are enrolled in the 2% at 60 plan, while employees hired on or after January 1, 2013 are enrolled in the 2% at 62 plan. In both plans, employees pay the employee contribution (50% of the Normal Cost) and the District pays the employer contribution (varies).

**FLEXIBLE BENEFITS PLAN** Up to \$1,700 monthly for the purchase of individual or family health coverage, dental plans, vision coverage, additional life insurance, and other optional benefits based on elected medical plan tier.

**WORK SCHEDULE** 4/10 work schedule.

**INSURANCE PLANS** Medical, dental, vision, life insurance, supplemental life insurance, accidental death & dismemberment (AD&D), and long-term disability, and optional Aflac Plans.

**CELL PHONE ALLOWANCE** – \$960 annually.

**WASTEWATER MAINTENANCE EMPLOYEES PREMIUM PAY** – 1.5% of base pay for each California Water Environment Association Collection System Maintenance Grade Certification level achieved.

**STANDBY PAY** – \$50 per day for standby duty.

**SHIFT DIFFERENTIAL PAY** – Additional 7% above the base hourly rate of pay for hours worked during a required shift to clean sewer lines between the hours of 6:00 p.m. and 5:00 a.m.

**EMPLOYEE ASSISTANCE PROGRAM** Confidential counseling, education and referral on work and life challenges 24 hours a day, seven days a week.

**RETIREMENT HEALTH SAVINGS PLAN** Employees contribute 1%; District matches 1%.

**BILINGUAL PAY** \$140 for speaking; \$180 for speaking and reading for certified employees.

**DEFERRED COMPENSATION PLAN** (457B) Voluntary 457 deferred compensation program. Includes loan option.

**TECHNOLOGY LOAN PROGRAM** Interest free loan up to \$2,000.

**TUITION REIMBURSEMENT PROGRAM** Reimbursement of up to \$5,000 per year.

**GYM MEMBERSHIP REIMBURSEMENT** Up to \$25 per month.

**REWARDING IDEAS PROGRAM** Rewards ranging from \$100 to \$1,000.

**SICK LEAVE** 3.70 hours per pay period.

**VACATION** 92 to 284 hours annually based on years of service with voluntary cash-out option.

**HOLIDAYS** 12 paid holidays plus 2 floating holidays.

**BEREAVEMENT LEAVE** Up to 5 days.

*More detailed information on the benefits offered can be found in the Employee Handbook beginning on page 57, which is on the District's website under the Human Resources Department.*

This recruitment will be open until filled. For more information and to submit your application visit:

<https://www.governmentjobs.com/careers/cmsdca>

Or scan the QR code below:

